Na	ame:	
A	ddress:	
Ph	none (H):	Phone (W):
Er	nail:	Cell Phone:
Cl	neck the courses that you want to atte	end:
	Level I Reiki Date:	□ Business Planning for Success \$795
	Level II Reiki Date: \$150	□ Introduction to NLP \$350
	Level III Master Reiki Date: \$300	□ NLP Practitioner \$2699
	Reiki Master Teacher Date:\$300	Other
	Reiki & Essential Oils Date:	

**Registration Instructions:** To register & reserve your spot in the class, fill out the form and mail your payment to the above address at least one week prior to the class date.

\*You may register up to the day of the class provided there is available space. Please call if you are registering within 1 week before the start date for space availability.

**Payment Options:** Include a check or money order with the form. If you would like to pay by credit card, please register at 763-533-6527.

7000 57<sup>th</sup> Ave. N., Suite 104 Crystal, MN 55428 Phone: 763-533-6527 Fax: 763-533-6528 meta@metainstitute.com www.metainstitute.com The Meta Institute

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## **Workshop Cancellation/Refund Policy**

(Applies to all Non-Coaching Classes and Workshops)

To receive a full refund\* of class fees students must cancel in writing, by e-mail or by phone. The cancellation must be received by our office at least 8 days prior to the date of the class.

If a student cancels more than 7 days prior to class, they can receive a full refund minus a \$5.00 administrative fee.

If students cancel within the 7 days prior to the class date, they are entitled to a refund of the class fee less a \$25.00 cancellation fee.

Refunds are given in the form of a check within 30 days of cancellation.

\*\*Note: If a student paid via credit card, the refund will be less a \$5.00 administrative fee.